

How To Furnish Your Home Office Inexpensively

By BB Lee

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Home Office Tip 3
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This is part 3 in a series of home office tips!

Furnishing your home office should be a cost effective and easy process. Follow these tips to furnish a home office inexpensively.

-Everything Old Is New Again.

Take a trip to your basement or attic. Do you have discarded chairs, an old desk? Clean them up and install in your home office.

-Recycle.

Find another use for old cardboard boxes or plastic containers. Use cardboard boxes for files or to store your home office supplies. Use plastic containers for smaller items that get lost easily, like extra pens, pencils, paper clips, index cards.

-Barter/Exchange

So your friend has an old computer, telephone, or fax you would love to have. Why not barter for these needed items. Offer to cook a meal, do laundry, household chores, babysit, lawn work, run errands, in place of cash.

-Thrift Shops/Garage Sales.

A great place to find inexpensive home office furniture. I've purchased shelves and an almost new bookcase for far less than the original price. A few years ago I purchased old antique metal milk crates at a garage sale for only a buck each! I cleaned them up and spray painted them bright red. They are great for

storing old magazines, research files, books.

-Shop At Discount Stores.

Staples and Office Depot are excellent places to compare prices and shop for office essentials like pens, pencils, paper, envelopes, folders, storage boxes.

You can also order their catalog online or browse their websites.

<http://www.staples.com>

<http://www.officedepot.com>

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And review the previous home office tips in the article section.

BB Lee is Editor Publisher Of SmallBizBits FREE Home Business Newsletter. Visit at: <http://www.angelfire.com/zine/smallbiz>

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